

Date:

To:

Mr. Todd Cedarholm, PLS  
On Sight Land Surveyors, Inc.  
PO Box 9347  
330 N. Glenwood  
Jackson, WY 83002

**RE: ALTA/ACSM Land Title Survey request**

Dear Mr. Cedarholm,

Please consider this letter a formal request for your firm to perform an ALTA/ACSM Land Title survey per the 1999 standards and specifications as adopted.

The survey shall be performed on the following property: (*insert legal description and physical address here*).

Attached find a completed copy of *Table A* of the Minimum Standard Detail Requirements showing the optional items to be incorporated into the survey.

You shall be provided with a current title report supplied by (*insert title company here*) and complete copies of the record description of the property, any record easements benefiting the property, the record easements or servitudes and covenants affecting the property ("Record Documents"), documents of record referred to in the Record Documents, and any other documents containing desired appropriate information affecting the property.

All invoices shall be sent to (*insert name and address of party responsible for payment*) for payment.

Sincerely,